

6. Timetable

Timetable	Output	Comments
November 24 – December 4, 2023	Call for proposals	CARE will announce call for the Evaluator.
December 4 -10	Application review	CARE will review all applications and sign contract
December 10 - 20 (total up to 4 days of engagement)	Desk research and Inception Report	The Evaluator will draft the Inception Report based on initial desk research. The Inception Report will be presented through online organized conference call and sent by e-mail to Project Manager.
December 20 – January 25 (total up to 10 days of engagement)	Field research - visiting partners/communities and if necessary, follow up online interviews	Field research in at least six locations (Mostar, Sarajevo and Banja Luka and in at least three out of seven communities where YNGOs are implementing Program Y) related to the implementation of the partners' organizations grants. Additionally, field research can be conducted during the ongoing CARE partners' national activities, as agreed with CARE and stakeholders (participatory observation and main target population interviewing - individually and through focus groups interviews).
January 25 – February 10 (total up to 6 days of engagement)	Draft Final Evaluation Report	The Evaluator will deliver the draft Report to CARE by February 10th, 2024.
February 10 - 15, 2024	Incorporating Comments and Final evaluation report writing	CARE will review and provide its comments to the Evaluator by February 15 th , 2024.
February 20, 2024	FINAL Evaluation Report	The final report will be delivered to CARE in electronic format, in English, by February 20 th , 2024, 04 p.m. at latest.
The Evaluator will be engaged in the period December 4th 2023 – February 20th 2024, for a maximum of up to 22 working days. The final product will be delivered to CARE by February 20th, 2024.		